

## ***DISTRICT BOARD MEETING***

### ***MINUTES***

January 13, 2005

#### ***MEETING***

The Board Meeting of the Board of Directors of the Jurupa Area Recreation and Park District was called to order by President Jim Real at 7:30 p.m. on Thursday, January 13, 2005 at the Jurupa Community Center, 4810 Pedley Road, Riverside, California.

#### ***PLEDGE TO FLAG***

The Pledge of Allegiance was followed by roll call.

#### ***ROLL CALL***

Sheryl Schmidt, Robert Hernandez, Jim Real, Lee Parde, C. Tim Adams

#### ***STAFF***

Rodriguez, Paniagua

#### ***PUBLIC COMMENTS***

None.

#### **1.0 PRESENTATIONS/RECOGNITIONS**

None.

#### **2.0 CONSENT CALENDAR**

2.1 Approval of the December 21, 2004 Board Meeting Minutes.

M/S/A 5-0: Hernandez/Parde moved to approve the December 21, 2004 Board Meeting Minutes.

#### **3.0 COMMUNICATIONS/COMMITTEE REPORTS**

3.1 General Manager's Report - Dan Rodriguez

3.2 Committee Reports

1. Ad Hoc Committee Meeting (12/29/04) - Robert M. Hernandez
2. Park Planning Committee Meeting (12/29/04) - Robert M. Hernandez
3. Budget/Personnel Committee Meeting (01/04/05) - Jim Real

**4.0 BOARD ACTION ITEMS**

**4.1 2005 JURUPA RODEO LETTER OF AGREEMENT**

M/S/A 4-0-1: Hernandez/Parde moved to approve the Letter of Agreement with the West Riverside County Businessmen's Association (WRCBA) for the 2005 Jurupa Community Rodeo at the Jurupa Detention Basin and authorize the General Manager to sign the Agreement and monitor the filing of all required documents with the Park District.  
*Schmidt - Abstained*

**4.2 REQUEST TO HOST THE JURUPA NATIONAL LITTLE LEAGUE CARNIVAL**

M/S/A 4-1: Hernandez/Parde moved to table this item until the next board meeting of the Board of Directors. *Adams - No*

**4.3 RESOLUTION (1<sup>ST</sup> READING) TO ESTABLISH A PURCHASING GUIDELINES**

M/S/A 5-0: Parde/Adams moved to receive and accept the "First Reading" of the Jurupa Area Recreation and Park District's Purchasing Guidelines and directed the General Manager to prepare a Board Resolution to adopt the Purchasing Guidelines at the next meeting of the Board of Directors.

**4.4 RESOLUTION (1<sup>ST</sup> READING) OF THE PERSONNEL MANUAL**

M/S/A 5-0: Schmidt/Hernandez moved to receive and accept the "First Reading" of the Jurupa Area Recreation and Park District's Personnel Manual and directed the General Manager to prepare a Board Resolution to adopt the Personnel Manual at the next meeting of the Board of Directors.

**4.5 2005 COMMITTEE ASSIGNMENTS**

*No Motion(s).*

**4.6 PROPOSAL TO ENTER INTO AN AGREEMENT WITH CCEAJ TO CONSTRUCT GLEN AVON HERITAGE PARK**

M/S/A 5-0-: Adams/Hernandez moved to approve that the General Manager prepares an agreement(s) with the Center for Community Action and Environmental Justice (CCEAJ) for the design, construction and management assistance for the Glen Avon Heritage Park.

**BOARD MINUTES  
MEETING OF 01/13/05  
PAGE 3 OF 3**

**5.0 BOARD COMMENTS**

**6.0 AGENDA ITEMS FOR NEXT BOARD MEETING**

1. Centennial Park Project
2. Personnel Manual
3. Purchasing Guidelines
4. Parks Master Plan
5. Tank Trail Project with the Jurupa Community Services District
6. Glen Avon Heritage Park Agreement
7. Jurupa National Little League Carnival
8. C.P.R.S. Conference (Cost Analyst)

**8.0 COMMITTEE MEETINGS**

1. Community Trails/Arenas Committee Meeting (01/24/05) - 7 p.m.
2. Budget/Personnel Committee Meeting (01/18/05) - 6:30 p.m.
3. Park Planning and Development Committee Meeting (01/20/04) - 6:30 p.m.
4. 3<sup>rd</sup> of July Committee Meeting (01/21/04) - 4 p.m.
5. Strategic Committee Meeting (01/19/05) - 11:30 a.m.
6. Park Maintenance Systems - TBA
7. Memorial Wall Committee - TBA

**ADJOURNMENT** 9:00 p.m.

The next Board of Directors Meeting will be on Thursday, January 27, 2005 (7:30 p.m.) at the Jurupa Community Center, 4810 Pedley Road, Riverside, CA

**Sheryl Schmidt  
Secretary of the Board of Directors**